

NOTICE
OF
MEETING
ONE BOROUGH

will meet on

TUESDAY, 14TH JUNE, 2022

At 11.00 am

by

VIRTUAL MEETING - ONLINE ACCESS

TO: MEMBERS OF THE ONE BOROUGH GROUP

Karen Shepherd – Head of Governance - Issued: 6th June 2022

Members of the Press and Public are welcome to attend Part I of this meeting. The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the Panel Administrator **Mark Beeley** mark.beeley@rbwm.gov.uk

Recording of Meetings – In line with the council's commitment to transparency the Part I (public) section of the virtual meeting will be streamed live and recorded via Zoom. By participating in the meeting by audio and/or video, you are giving consent to being recorded and acknowledge that the recording will be in the public domain. If you have any questions regarding the council's policy, please speak to Democratic Services or Legal representative at the meeting.

AGENDA

PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>ELECTION OF CHAIRMAN AND VICE CHAIRMAN</u> To elect a new Chairman and Vice Chairman of the Group for the new municipal year.	-
2.	<u>APOLOGIES FOR ABSENCE</u> To receive any apologies for absence.	-
3.	<u>DECLARATIONS OF INTEREST</u> To receive any declarations of interest.	5 - 6
4.	<u>MINUTES</u> To consider the minutes of the meeting held on 15 th March 2022.	7 - 12
5.	<u>RBWM AND ONE BOROUGH</u> To hear about how the RBWM Corporate Plan can fit in with the objectives of the One Borough Group and to understand what schemes are available to help with the cost of living crisis.	Verbal Report
6.	<u>BABY BANK UPDATE</u> To understand how the charity has been helping residents with the rise in the cost of living.	Verbal Report
7.	<u>LIBRARY AND RESIDENT SERVICES: SUPPORT FOR THE COST OF LIVING CRISIS</u> To hear from the Library and Resident Contact Service.	Verbal Report
8.	<u>PARALLEL WINDSOR</u> To hear about the event which will be taking place on 26 th June 2022.	Verbal Report
9.	<u>NHS UPDATE</u> To receive an update on local NHS services.	Verbal Report
10.	<u>MEMBERSHIP UPDATES</u> To receive updates from members of the group.	-

11.

DATES OF FUTURE MEETINGS

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Dates of future meetings are as follows (all 11am):

- Tuesday 13th September 2022
- Tuesday 6th December 2022

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MEMBERS' GUIDE TO DECLARING INTERESTS AT MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a Disclosable Pecuniary Interest (DPI) or Other Registerable Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

Any Member with concerns about the nature of their interest should consult the Monitoring Officer in advance of the meeting.

Non-participation in case of Disclosable Pecuniary Interest (DPI)

Where a matter arises at a meeting which directly relates to one of your DPIs (summary below, further details set out in Table 1 of the Members' Code of Conduct) you must disclose the interest, **not participate in any discussion or vote on the matter and must not remain in the room** unless you have been granted a dispensation. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest, just that you have an interest. Dispensation may be granted by the Monitoring Officer in limited circumstances, to enable you to participate and vote on a matter in which you have a DPI.

Where you have a DPI on a matter to be considered or is being considered by you as a Cabinet Member in exercise of your executive function, you must notify the Monitoring Officer of the interest and must not take any steps or further steps in the matter apart from arranging for someone else to deal with it.

DPIs (relating to the Member or their partner) include:

- *Any employment, office, trade, profession or vocation carried on for profit or gain.*
- *Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses*
- *Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.*
- *Any beneficial interest in land within the area of the council.*
- *Any licence to occupy land in the area of the council for a month or longer.*
- *Any tenancy where the landlord is the council, and the tenant is a body in which the relevant person has a beneficial interest in the securities of.*
- *Any beneficial interest in securities of a body where:*
 - a) *that body has a place of business or land in the area of the council, and*
 - b) *either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.*

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

Disclosure of Other Registerable Interests

Where a matter arises at a meeting which **directly relates** to one of your Other Registerable Interests (summary below and as set out in Table 2 of the Members Code of Conduct), you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting** but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (as agreed in advance by the Monitoring Officer), you do not have to disclose the nature of the interest.

Other Registerable Interests (relating to the Member or their partner):

You have an interest in any business of your authority where it relates to or is likely to affect:

- a) any body of which you are in general control or management and to which you are nominated or appointed by your authority*
- b) any body*
 - (i) exercising functions of a public nature*
 - (ii) directed to charitable purposes or*

one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)

Disclosure of Non- Registerable Interests

Where a matter arises at a meeting which **directly relates** to your financial interest or well-being (and is not a DPI) or a financial interest or well-being of a relative or close associate, you must disclose the interest. **You may speak on the matter only if members of the public are also allowed to speak at the meeting** but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer) you do not have to disclose the nature of the interest.

Where a matter arises at a meeting which **affects** –

- a. your own financial interest or well-being;
- b. a financial interest or well-being of a friend, relative, close associate; or
- c. a body included in those you need to disclose under DPIs as set out in Table 1 of the Members' code of Conduct

you must disclose the interest. In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied.

Where a matter **affects** your financial interest or well-being:

- a. to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b. a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest

You may speak on the matter only if members of the public are also allowed to speak at the meeting but otherwise **must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation**. If it is a 'sensitive interest' (agreed in advance by the Monitoring Officer, you do not have to disclose the nature of the interest.

Other declarations

Members may wish to declare at the beginning of the meeting any other information they feel should be in the public domain in relation to an item on the agenda; such Member statements will be included in the minutes for transparency.

Agenda Item 4

ONE BOROUGH

TUESDAY, 15 MARCH 2022

PRESENT: Karnail Pannu (Chairman), Paul Samuels (Vice-Chairman), Councillor Samantha Rayner, Jeff Pick, Valerie Pike, Andrew Douglass, Philip Reynolds, Caroline Waites, Sumayyah Zeib, Anthony Lewis, Lautaro Lempiainen, Rebecca Mistry, Svetlana Zaychenko, Sabahat Hassan, Danielle Lane, Jane Corry, Belinda Dixon and Ila Gangotra

Also in attendance: Councillor Simon Bond, Councillor Mandy Brar, Councillor Helen Price, Councillor Gurch Singh, Councillor Donna Stimson and Councillor Gurpreet Bhangra

Officers: Mark Beeley, Rebecca Oates, David Scott, Andy Aldridge, Vanessa Faulkner, Elaine Keating and Angela Huisman

APOLOGIES FOR ABSENCE

Apologies for absence were received from Barbara Grosman, Kirstie Hardyman, Nicola Davidson, Jesal Dhokia, Usha Parmar, David Bonney, Tim Hiorns, Roger Aisladie and John Diack.

DECLARATIONS OF INTEREST

There were no declarations of interest received.

MINUTES

RESOLVED UNANIMOUSLY: That the minutes of the meeting held on 7th December 2021 were approved a true record.

The Chairman asked if there was an update on events for the Queens Platinum Jubilee.

David Scott, Head of Communities, said that events that were taking place and further information was available on a [dedicated website](#).

The Chairman asked about the RBWM budget 2022/23 and whether there had been any changes made after the consultation had concluded.

David Scott said that the budget had been approved by Full Council in February 2022, with the consultation responses being considered as part of the process. Things like the final financial settlement figure from the government had now been finalised and could be factored into the budget.

Councillor Rayner added that one significant change had been the decision on awarding grants to arts venues, Norden Farm and the Old Court. This had been as a result of feedback received in the consultation.

EMBEDDING COMMUNITY RESPONSE PROJECT UPDATE

Sumayyah Zeib gave an update on the project, starting with Windsor:

Food network:

- Continued to meet monthly.

- Had received fuel funding which had been distributed to members of the community.
- There continued to be an increased demand of food services.

Youth engagement:

- The group had recently been successful in receiving funding which would be used for projects going forward.
- Joined the YES consortium, which was a wider network of youth engagements groups.

Physical environment:

- Combined meetings with Maidenhead to be bi-monthly.
- Windsor group met monthly.

Windsor Cycle Hub

- Have received a good amount of funding and continued to provide activities and services for Windsor residents.

Sumayyah Zeib also gave an update on the work of the Maidenhead groups:

Community empowerment:

- Were currently discussing two main ideas, Maidenhead Heritage Trail and Covid-19 Art Exhibition.

Health & Wellbeing:

- New partnership created between Maidenhead Rowing Club and Maidenhead Mosque, there was an ambition to use this link to allow users of the Mosque to have taster sessions at the rowing club.

Physical environment:

- Combined meetings with Windsor, first joint meeting in January 2022.

Employment & Skills:

- Careers video projects with different people to highlight the range of jobs that were available.

Sumayyah Zeib said that the group could stay updated with the work of the project on the RBWM Together website, where there was a dedicated page for each subgroup.

Valerie Pike asked if the project would be extended to Ascot now that it had been established in Maidenhead and Windsor.

Sumayyah Zeib said that there were plans to start the project in the Ascot area by the end of the year.

BUSY BUTTONS UPDATE

Lautaro Lempiainen from Busy Buttons provided a verbal update on their work. The main goal was to be an inclusive charity that provided different activities and arts to children, these were free to access for families on a low income. Activities involved dress making, film animation, sculpting, sewing and other hands on experiences. There were also a number of community engagement projects, for example the Christmas light switch on in Windsor. Busy Buttons had staged an exhibition before Covid, showcasing their work in the community. There was a design studio on site which the children could use and various schools were also being invited to use the studio.

The focus of the charity had been altered slightly, so that it now provided an alternative provision to support children's mental health. 75% of children referred to Busy Buttons were

through CAMHS, while 33% of young participants had eventually returned to school full time. Busy Buttons was looking to support the Duke of Edinburgh award scheme and this would be free for families on low incomes.

Councillor Rayner said that Busy Buttons did a huge amount of work for the local community and had made big changes to a number of young people's lives.

Caroline Waites asked what age group Busy Buttons hosted activities for. She asked if there was extra support for those with a learning disability.

She was informed that 7-15 years was the target age group, this would be 17-25 for the Duke of Edinburgh award scheme. There was extra support provided for those with a learning disability.

Councillor Stimson said that the projects were excellent, she suggested that it would be good to invite Busy Buttons to the upcoming Climate Hub.

Lautaro Lempiainen said that he would love to be part of the Climate Hub plans.

Andrew Douglass echoed Councillor Rayner's comments, Busy Buttons championed equality and inclusion and had formed an important part of the annual Parallel Windsor event. Busy Buttons had run an incredible campaign on a diversity relay at the virtual event in 2021 and Andrew Douglass was looking forward to working with them again this year.

Valerie Pike asked if children had to be referred through one of the partner organisations.

Lautaro Lempiainen confirmed that this was not the case, Busy Buttons was open to all.

CCG/NHS UPDATE

Sabahat Hassan passed on her thanks to the RBWM Communications team, key messages were coming out in the regular residents newsletter. A text message had recently been sent out about the health system being under pressure, with both the council and the NHS saying the same thing and relaying the same message. On appointments, conversations were happening to make sure that patients were matched up to specialists where they were available. For those in the Windsor area, there were additional same day appointments at St Edwards hospital. This helped to free up appointments for those that needed to see their assigned GP. In Maidenhead, St Marks was still being used for a wide variety of health services. There was also support being planned for those families arriving from the conflict in Ukraine. At the conclusion of the update, Sabahat Hassan asked if it would be possible to have a slightly extended agenda slot at the next meeting.

The Vice Chairman said that there was potential for a longer item, he would discuss this with the Chairman in advance of the next meeting.

Councillor Price said that she had spoken to a number of residents about the text messages and some had not received anything while others had. Some had expressed concern that it was a scam and ignored it, the NHS needed to be careful to distinguish official messages clearly so that they were not mistaken. Councillor Price also asked what role Healthwatch played, what their purpose was and were they looking to find faults with the NHS.

Sabahat Hassan said that the NHS worked closely with Healthwatch, they were an independent voice. On the text messages being seen as a scam, this was why the Comms team were trying to get the same message out via different communication methods.

Councillor Singh said that residents were concerned about the NHS and had recently been told to go to Wexham Park or Bracknell to access services. He asked if there was a date when the Urgent Care Centre at St Marks in Maidenhead would be reopened.

Sabahat Hassan explained that capacity had been increased at St Marks to deal with demand. Everything was under review and decisions would be made at the appropriate time.

Councillor Singh asked if there was a confirmed date that the centre would reopen.

He was told that the service was not out of the pandemic yet and therefore there was no specific date confirmed. Once an update was available, it would be communicated to residents through things like the newsletter. Theresa May, as MP for Maidenhead, had done a site visit last week and it was an important local issue.

Valerie Pike said it was good to see that screening services were being brought back to their usual capacity. The medical hub in Ascot had recently been approved and completed its journey through the planning process. On the urgent care centre, Valerie Pike said that she had spoken to someone who had to travel to Bracknell and was then directed to Frimley.

MEMBERSHIP UPDATES

Rebecca Mistry explained that the Baby Bank would be moving shortly, they had been given a months notice to vacate their current property. The charity had supported around 4,000 individuals last year and it would be great if the charity had a more permanent home.

Belinda Dixon said that dementia brochures were available to help support those with dementia. The organisation had been doing house visits to check on vulnerable residents and they had now reopened the drop in sessions, which started at 10.30am at the beginning of every month. On the first Wednesday of each month there was a drop in session focused on those from the Asian community.

Jane Corry said that Norden Farm was doing some fundraising in response to the war in Ukraine. On 29th March 2022, there would be a film screening and the organisation were inviting groups to have a stall, if anyone was interested they were encouraged to get in touch.

Paul Reynolds said that the Windsor and Eton Rotary Club were holding their summer fayre on 25th June 2022 in Alexandra Gardens. Charities were welcome to apply to book a stall at the event.

Andrew Douglass said that Parallel Windsor would be hosting its festival of inclusivity on 26th June 2022 on the Long Walk in the Windsor Great Park.

Councillor Price said that the Christmas Fayre which had been held in West Windsor was a great success, there were plans to hold an Easter Fayre on 9th April. There would also be a music festival on 2nd and 3rd July. She suggested that if any organisation was looking for a venue for events, the libraries had halls and other spaces which were available to be hired.

Jane Corry said that Norden Farm was hosting a 'Quest Family Fest' over Easter. This would be a family arts festival, including an installation which had been created for children with SEN, to create a sensory room with lots of lights, colours and projections. Explore Day would take place on Good Friday with a number of activities available, nothing would cost more £5. There were also various activity weeks running throughout Easter.

Caroline Waites said that she facilitated the Learning Disability Partnership Board, where the aim was to create a more inclusive environment for those with learning disabilities. She encouraged people to publish information online in 'easy read' format so that it was more accessible to those with learning disabilities. Caroline Waites said that they were looking for more activities for those aged between 16-21, as most activities were aimed at younger age groups. A parent/carer group was also being run, for those who had adults with a learning disability.

Danielle Lane asked Elaine Keating if families could be self-referred to the fuel programme.

Elaine Keating confirmed they could, with all of the information available on the website.

Paul Samuels read out an update from the Windsor Cycle Hub. Some of the aims of the Hub:

- Active Travel - to keep fit and avoid fossil fuels
- Sustainability - repair bikes and keep them on the road
- Wellbeing, including mental health - exercise and the social aspects of cycling
- Road safety
- Security - helping to prevent bike theft
- Reaching out to mixed communities in Windsor – for example, lower income groups, army families etc.

There was an invitation for anyone to join the Hub any Saturday at The Swan from 11am. They would explain what the Hub did, fix bikes & even take those interested on a bike ride, all for free.

Councillor Rayner said that the Windsor Cycle Hub was a fantastic group of people. She mentioned that she was part of the steering group for the Jubilee celebrations and if anyone had any ideas to share them with her so that she could put them forward to the steering group.

Danielle Lane said that Abri community funding would open on 1st April 2022, if anyone needed help with an application they could contact her.

DATES OF FUTURE MEETINGS

Meeting dates for 2022 (all 11am start):

- Tuesday 14th June 2022
- Tuesday 13th September 2022
- Tuesday 6th December 2022

The meeting, which began at 11.00 am, finished at 12.00 pm

CHAIRMAN.....

DATE.....

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